



NORTHFIELD  
MOUNT HERMON

## NMH Asset Transfer Instructions

Northfield Mount Hermon is grateful for your support. The instructions for transferring cash and other assets to the school appear below.

NMH Taxpayer Identification No.	04-2109865
ACH Transfers	TD Bank, 324 Main Street, Greenfield, MA 01301 ABA No. 211370545 Account No. 8251653892 Please designate the ACH transfer as a gift to NMH
Wire Transfers	TD Bank, 324 Main Street, Greenfield, MA 01301 ABA No. 031101266 Account No. 8251653892 For international, add Swift code: NRTHUS33XXX Please designate the wire transfer as a gift to NMH
Credit Card (Visa, MasterCard, Discover, or American Express.)	The NMH secure online site: <a href="http://nmhschool.org/give">nmhschool.org/give</a> Tel. (866) 664-4483 Please note that the advancement staff generally answers the telephone from 8:30 AM to 5:00 PM (Eastern Time).
Publicly Traded Stocks, Bonds, and Mutual Funds	Please review the “Asset Transfer Instructions for Publicly Traded and Global Stocks, Bonds, and Mutual Funds” and “Sample Letter” on the following pages. Contact: NMH Advancement Services Gift Records (413) 498-3297 <a href="mailto:NMHGiftProcessing@nmhschool.org">NMHGiftProcessing@nmhschool.org</a>
Other gifts (such as non-publicly traded securities, real estate, artwork, royalties, intellectual property, planned gift arrangements, and international gifts)	Contact: NMH Advancement Services Gift Records (413) 498-3297 <a href="mailto:NMHGiftProcessing@nmhschool.org">NMHGiftProcessing@nmhschool.org</a>

Asset Transfer Instructions for  
Publicly Traded and Global Stocks, Bonds, and Mutual Funds

Step 1. Notify NMH Before the transfer takes place, please notify NMH Advancement Services:

[NMHGiftProcessing@nmhschool.org](mailto:NMHGiftProcessing@nmhschool.org)

Tel. (413) 498-3297

Fax (413) 498-3164

NMH, One Lamplighter Way, Mount Hermon, MA 01354

Step 2. Provide this NMH information to your broker Your broker will need the following information about NMH's account at Bessemer Trust (Book Entry Transfers)

Northfield Mount Hermon Taxpayer Identification No. 04-2109865

For Domestic Publicly Traded Stock:  
(DTC Transfers)

Contact person: Preston Maccoux, Associate Client Advisor  
Bessemer Trust Company  
2 International Place, Suite 2220  
Boston, MA 02110-4104  
Tel. (857) 284-5823  
[nmh@bessemer.com](mailto:nmh@bessemer.com)

Northfield Mount Hermon Taxpayer Identification No.  
04-2109865

Bessemer Trust DTC Number: 901  
Client Account Name: Bessemer Trust  
Client Account Number: 207944  
For Further Credit Acct #: NN0VR2  
For Further Credit Name: Northfield Mt Hermon Sec Gift Acct

For Global Stock:

Please contact:  
Preston Maccoux / Matthew Paquette  
[nmh@bessemer.com](mailto:nmh@bessemer.com)

Step 3. For Mutual Fund  
Transfers Only

Please contact:  
Preston Maccoux / Matthew Paquette  
nmh@bessemer.com

### Sample Letter

*(May be used to direct your broker on the transfer of publicly traded securities.)*

Date: \_\_\_\_\_  
Broker's Name: \_\_\_\_\_  
Brokerage Firm Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Brokerage Account No.: \_\_\_\_\_  
Name on the Account: \_\_\_\_\_

Dear \_\_\_\_\_:

Please transfer \_\_\_\_\_ shares of \_\_\_\_\_ stock in my  
(number of shares) (name of stock)  
above-referenced account as a gift to Northfield Mount Hermon via DTC to:

Contact person: Preston Maccoux, Associate Client Advisor  
Bessemer Trust Company  
2 International Place, Suite 2220  
Boston, MA 02110-4104  
Tel. (857) 284-5823  
nmh@bessemer.com  
Bessemer Trust DTC Number: 901  
Client Account Name: Bessemer Trust  
Client Account Number: 207944  
For Further Credit Acct #: NN0VR2  
For Further Credit Name: Northfield Mt Hermon Sec Gift Acct

Thank you for your assistance.

Sincerely,

\_\_\_\_\_  
(Donor's name as it appears on the account)

Purpose of Gift  NMH Fund  
 Other Designation: \_\_\_\_\_

Send a copy of this letter to Advancement Services, Northfield Mount Hermon, One Lamplighter Way, Mount Hermon, MA 01354; Fax (413) 498-3164. To contact an NMH representative by phone, call (413) 498-3297.